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Dear John

I am writing to you today to express my interest in being represented by your agency. I am currently set to graduate from my Ba (Hons) Acting degree at the University of Central Lancashire this summer. Here I have learned many techniques in which it has equipped me with the tools to enter the performing industry at a high standard. I will also be based within Manchester to ensure easy access to auditions.

From looking at your website, I was greatly impressed with the work of your actors along with your history of work within the industry. I felt that this portrayed professionalism to a high standard, which thoroughly gained my attention to your agency. Also, as you have a select number of actors I believe that this shows a good relationship between both the agent and their clients. This appealed to me greatly as I believe it is of great importance to have regular contact with your agency.

From looking at your client’s I believe that there is room for an actor of my Typecast which I believe I can fulfil successfully within your agency. Please Find attached my acting CV and headshots. I would be more than happy to attend an interview or audition if possible.

Thank you for taking the time to read this. I look forward to hearing back from you in the near future.

Sincerely

Levi Payne